

Forward Plan: Executive Meeting: 26 November 2015

Table 1: Items scheduled on the Forward Plan for the Executive Meeting on 15 December 2015

Title and Description	Author	Portfolio Holder
<p>York Central and Access Project Purpose of Report: To update Members on the current status of the project to develop the York Central site.</p> <p>Members will be asked to consider a range of matters regarding the project.</p> <p>This report may contain an annex that may be considered in private as it contains Exempt Information as described in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) in that the information relates to the financial or business affairs of any particular person (including the authority holding that information).</p>	Neil Ferris	Executive Member for Economic Development and Community Engagement
<p>Review of Fees & Charges Purpose of Report: To propose an increase in Fees and Charges from 1st January 2016.</p> <p>Members are asked to approve the recommended increase in Fees and Charges.</p>	Sarah Kirby	Executive Leader, Finance & Performance
<p>Award of Discretionary Rate Relief Purpose of Report: To approve any new awards of discretionary rate relief for the period 2016-2018.</p> <p>Members are asked to consider any new applications against budget available and approve any new awards.</p>	David Walker	Executive Leader, Finance & Performance

Title and Description	Author	Portfolio Holder
<p>Lord Mayoralty 2016-17 Purpose of Report: Members are asked to consider which of the political groups should be invited to appoint the Lord Mayor for the 2016-17 municipal year.</p> <p>Members are asked to invite the group with the most points for the Mayoralty to nominate a Lord Mayor for the 2016-17 municipal year.</p>	Anne Platt	Executive Leader, Finance & Performance
<p>Community Stadium Purpose of Report: Prior to a recommendation to Council in December, this report presents the finalisation of the delivery of the Community Stadium and Leisure facilities contract.</p> <p>Members are asked to;</p> <ol style="list-style-type: none"> 1. Provide authority to award the contract for the design, build, operation and maintenance of the facilities. 2. Agree the financial costs for the delivery of the contract. 3. Any other appropriate decisions relating to the effective delivery of the project. 	Tim Atkins	Executive Member for Culture, Leisure & Tourism
<p>ICT Services Report Purpose of Report: To raise the awareness of ICT Services, its strategy, approach and scope.</p> <p>Members are asked to endorse the ICT strategy and service approach.</p>	Roy Grant	Executive Leader, Finance and Performance

Title and Description	Author	Portfolio Holder
<p>Building Stronger Communities – Adult Social Care funding</p> <p>Purpose of Report: To present information about the proposal to invest funding over the next 2 years in community initiatives which prevent or delay the need for people to access statutory social care provision.</p> <p>Use of £75,000 of this funding has already been agreed, as per the ‘Listening to Residents: Ward Committees’ paper presented to Executive on 30th July 2015 (whereby £75k will be devolved into ward budgets on a ‘per capita’ basis). Therefore this report makes proposals for the remaining funding.</p> <p>Members are asked to agree the use of this funding for the purposes outlined in the report.</p>	<p>Catherine McGovern</p> <p>Michael Melvin</p>	<p>Executive Member for Adult Social Care and Health</p>
<p>Procurement of an Integrated Wellness Service Pilot Programme</p> <p>Purpose of Report: To present a proposal to tender a pilot ‘Integrated Wellness Service’</p> <p>Members are asked to consider and approve the procurement process for an ‘Integrated Wellness Service’ pilot programme.</p> <p>A pilot programme will be commissioned to provide lifestyle and behaviour change support to identified priority groups using a person centred approach in line with best practice and evidence.</p> <p>On completion of the pilot programme and incorporating learning from the pilot, it is intended to follow a full tender exercise for a wellness service officer.</p>	<p>Philippa Press</p> <p>Nick Sinclair</p>	<p>Executive Member for Adult Social Care and Health</p>

Title and Description	Author	Portfolio Holder
<p>Council Tax Support Review Scheme Cap - Consultation Outcome Purpose of Report: To present Members with the outcomes of the agreed consultation approved at the October 2015 Executive.</p> <p>Members are asked to review the outcome of the consultation, and decide whether to make any changes to our Council Tax Scheme. Full Council have to make this decision so Executive will make a recommendation to Full Council in this report.</p>	<p>Pauline Stuchfield David Walker</p>	<p>Executive Leader, Finance & Performance</p> <p>Executive Member for Adult Social Care & Health</p>
<p>Holiday Pay & Overtime - A Further Report Purpose of Report: To present Members with a report on the options for meeting associated liabilities.</p> <p>Members are asked to: Consider the options in relation to holiday pay and overtime payments.</p> <p>This report may contain an annex that may be considered in private as it contains Exempt Information as described in Paragraph 4 and 5 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) in that the information relates to:</p> <p>(Paragraph 4) any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown.</p> <p>(Paragraph 5) employees of, or office holders under the authority and in respect of which a claim to legal professional privilege could be maintained in legal proceedings.</p>	<p>Judith Bennett Pauline Stuchfield</p>	<p>Executive Leader, Finance & Performance</p>

Table 2: Items scheduled on the Forward Plan for the Executive Meeting on 28 January 2016

Title and Description	Author	Portfolio Holder
<p>The Housing Revenue Account Strategic Asset Plan Purpose of Report: The strategic Asset Plan provides a framework by which the council's Housing Revenue Accounts (HRA) assets are managed.</p> <p>Members are asked to approve the strategic HRA Asset Plan.</p>	<p>Tom Brittain Andy Kerr</p>	<p>Executive Member for Housing and Safer Neighbourhoods</p>
<p>Children's Services Education and Skills (CSES) Taxi Transport Contract Purpose of Report: The current Children's Services Education and Skills (CSES) taxi contract is due to expire in August 2016. This paper sets out a proposal for how to progress the procurement of this contract.</p> <p>Members will be asked to give permission to commence the process to procure a new taxi transport contract for the CSES directorate.</p>	<p>Mark Ellis</p>	<p>Executive Member for Education, Children and Young People</p>
<p>The Business Improvement District (BID) – Final Arrangements Purpose of Report: To present the final arrangements for the Business Improvement District, now that a ballot has been agreed by the business community.</p> <p>Members are asked to note the content of the report, the financial arrangements and Council involvement, and to lend their support.</p>	<p>Phil Witcherley Penny Nicholson</p>	<p>Executive Member for Economic Development and Community Engagement (Deputy Leader)</p>

Title and Description	Author	Portfolio Holder
<p>Children’s Services, Education and Skills (CSES) Capital Programme Purpose of Report: This paper will provide information about the CSES Capital Programme for 2015/16. It will contain details of the Basic Need programme for 2015-16 and the future place planning pressures through to 2020 which will direct the need to commission further additional school places. The paper will also outline the existing pressures with the Capital Maintenance programme and consider options for requesting the Executive to approve the use of Basic Need to address these pressures.</p> <p>Members are asked to consider and approve: (1) the plans for the use of Basic Need to add additional school places in 2015/16 (2) the proposed use of Basic Need capital to fund capital maintenance schools to 2018/19</p>	<p>Mike Burgh Mark Ellis Maxine Squire Jake Wood</p>	<p>Executive Member for Education, Children and Young People</p>
<p>Southbank School Place Planning Purpose of Report: This paper presents the options available for the provision of additional primary school places in the Southbank area of York. Pupil place planning projections show that an additional form of entry (30 places) is required in Reception by September 2017 in the Southbank area. By 2018/19, as the larger cohorts begin to move through primary year groups, around 110 places will be required across Reception to Year 6. It is anticipated that a full 210 additional places will be required by around 22/23.</p> <p>Members will be asked to consider and approve the preferred option for the addition of school places in Southbank.</p>	<p>Claire McCormick Maxine Squire</p>	<p>Executive Member for Education, Children and Young People</p>

Title and Description	Author	Portfolio Holder
<p>Parking Strategy Report Purpose of Report: (i) To present the results of a review of the Council's Parking Service covering the Strategic, Policy and Operational aspects. (ii) To consider the wider policy context and interdependencies for city centre car parking so that further consideration can be given to how the service can best be delivered to meet the future demands and aspirations of the Council.</p> <p>(iii) To present the latest results of the "Pay on Foot" Trial that has been underway in Marygate Car Park and considers possible options for the expansion of a "Pay on Foot" system across other city centre car parks.</p> <p>Members are asked to consider and make comment on: the results of the Parking Strategy Report. the results of the "Pay on foot Trial" on Marygate car park and confirm whether to continue, make permanent or remove the trial. the options for expansion of the "Pay on Foot" system of operation to other suitable car parks and how these should be explored further.</p>	David Carter	Executive Member for Transport and Planning
<p>Review of the Housing Revenue Account (HRA) Business Plan Purpose of Report: To present the revised 30 year business plan for the Housing Revenue Account (HRA).</p> <p>Members are asked to approve the revisions to the Business Plan.</p>	Paul Stamp Tom Brittain	Executive Member for Housing and Safer Neighbourhoods

Table 3: Items slipped on the Forward Plan

Title & Description	Author	Portfolio Holder	Original Date	Revised Date	Reason for Slippage
<p>York Central and Access Project Purpose of Report: To update Members on the current status of the project to develop the York Central site.</p> <p>Members will be asked to consider a range of matters regarding the project.</p> <p>This report may contain an annex that may be considered in private as it contains Exempt Information as described in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) in that the information relates to the financial or business affairs of any particular person (including the authority holding that information).</p> <p>This decision will now be taken by Executive on 26 November to enable further discussions to take place with the Portfolio Holder around the complexities involved in this project.</p>	Neil Ferris	Executive Member for Economic Development and Community Engagement (Deputy Leader	30 July 15	15 Dec 15	It was agreed to slip the report until after the Chancellor's Autumn Statement as there may be implications for the project.

Title & Description	Author	Portfolio Holder	Original Date	Revised Date	Reason for Slippage
<p>The Business Improvement District (BID) – Final Arrangements</p> <p>Purpose of Report: To present the final arrangements for the Business Improvement District, now that a ballot has been agreed by the business community.</p> <p>Members are asked to note the content of the report, the financial arrangements and Council involvement, and to lend their support.</p>	<p>Phil Witcherley Penny Nicholson</p>	<p>Executive Member for Economic Development and Community Engagement (Deputy Leader)</p>	<p>15 Dec 15</p>	<p>28 Jan 16</p>	<p>Due to an administrative error the BID decision will now be considered by Executive and not the Executive Member for Economic Development and Community Engagement (Deputy Leader) and will move to 28 January 2016 as December is too close to the ballot timescales to develop full advice on next steps.</p>

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<p>Community Stadium</p> <p>Purpose of Report: Prior to a recommendation to Council in December, this report presents the finalisation of the delivery of the Community Stadium and Leisure facilities contract.</p> <p>Members are asked to;</p> <ol style="list-style-type: none"> 1. Provide authority to award the contract for the design, build, operation and maintenance of the facilities. 2. Agree the financial costs for the delivery of the contract. 3. Any other appropriate decisions relating to the effective delivery of the project. 	Tim Atkins	Executive Member for Culture, Leisure & Tourism	26 Nov 15	15 Dec 15	In order to align the decision making process to enable ratification of the decision at Full Council on 17 December.

Title & Description	Author	Portfolio Holder	Original Date	Revised Date	Reason for Slippage
<p>Building Stronger Communities – Adult Social Care funding</p> <p>Purpose of Report: To present information about the proposal to invest funding over the next 2 years in community initiatives which prevent or delay the need for people to access statutory social care provision. Use of £75,000 of this funding has already been agreed, as per the ‘Listening to Residents: Ward Committees’ paper presented to Executive on 30th July 2015 (whereby £75k will be devolved into ward budgets on a ‘per capita’ basis). Therefore this report makes proposals for the remaining funding.</p> <p>Members are asked to agree the use of this funding for the purposes outlined in the report.</p> <p>This report had been deferred to the meeting of Executive on 26 November in order to allow more work to be undertaken with Public Health to align agendas</p>	<p>Catherine McGovern</p> <p>Michael Melvin</p>	<p>Executive Member for Adult Social Care and Health</p>	<p>29 Oct 15</p>	<p>15 Dec15</p>	<p>This item was withdrawn from the Forward Plan but will now be taken to Executive on 15 December so that further work with public health can be undertaken before the report is considered by Members.</p>

Title & Description	Author	Portfolio Holder	Original Date	Revised Date	Reason for Slippage
<p>ICT Services Report</p> <p>Purpose of Report: To raise the awareness of ICT Services, its strategy, approach and scope.</p> <p>Members are asked to endorse the ICT strategy and service approach.</p> <p>The report had been deferred to the meeting on 26 November as recent developments around shared services had created the need for additional information which would influence the report. This would also allow further time to undertake discussions regarding the input from scrutiny in relation to the digital customer work stream that is one of the key features of this report.</p>	Roy Grant	Executive Leader, Finance and Performance	26 Nov15	15 Dec15	in order to allow further discussions with Officers